



BOOTH RENTAL INFORMATION AND GUIDELINES

Saturday, April 1, 2023 • 8:00 am – 1:00 pm
The Salvation Army Kroc Center
Vendor Access to Booths Saturday at 7:00 am

- **Booth setup will occur from 4:00 pm to 8:00 pm on Friday, March 31st ONLY.**
- Banned Items include:
 - Weapons and ammunition
 - Alcohol
 - Drugs and drug paraphernalia
 - Live animals
 - Unsealed food and beverages (concessions)
- If a vendor is selling a food item, a certificate stating that they are certified to sell must be present and turned in with their booth registration.
- All vendors must provide their own cash box with adequate change for the public. The Salvation Army Kroc Center will not break bills or provide change.
- Vendors are required to park at the Adams County Health Department's parking lot on the day of the event. This will leave ample space for customers to park in the facility's lot.
- All items must be removed from the property by 3:00 pm on the day of the event.
- Following the event, booths have the option of donating their unwanted merchandise to The Salvation Army Family Store. The truck will be on site to accept those items.
- Vendors may not hang, tape, or suspend anything from the ceiling or walls in the facility.
- Any damage sustained to the Kroc Center as a result of negligence on behalf of the vendor will be the sole responsibility of the vendor.

Booth location will be determined based on electrical needs and order of vendor registration. You will be notified of the location of your booth during setup on Friday, March 31st, between 4:00pm – 8:00pm.

Thank you for participating and supporting The Salvation Army!